



THE MANITOBA ASSOCIATION OF ARCHITECTS
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REQUIREMENTS FOR REGISTRATION OF A PRACTICE

IN ACCORDANCE WITH THE ARCHITECTS ACT AND MAA BY-LAWS, IF AND WHILE REGISTERED MEMBERS ARE CONDUCTING THE PRACTICE OF ARCHITECTURE IN THE PROVINCE OF MANITOBA, THEY MUST BE PROVIDING THOSE SERVICES THROUGH A PRACTICE THAT IS AUTHORIZED AND REGISTERED WITH THE MAA.

THE PRACTICE THAT IS REGISTERED IN MANITOBA MUST REFLECT THE MANNER IN WHICH THE PRACTICE OF ARCHITECTURE IS BEING CARRYING OUT IN THIS PROVINCE (IE. ARCHITECTURAL SOLE PROPRIETORSHIP, PARTNERSHIP, CORPORATION OR PARTNERSHIP OF CORPORATIONS OR JOINT ARCHITECTURAL AND ENGINEERING FIRM OR CORPORATION).

THE ACT AND BY-LAWS PROVIDE FOR REGISTRATION OF THE FOLLOWING PRACTICES (THE REQUIRED INVOLVEMENT OF REGISTERED MEMBERS IS IDENTIFIED IN EACH CASE):

1. SOLE PROPRIETORSHIP:
 - THE PRINCIPAL MUST BE A REGISTERED MEMBER OF THE MAA.
2. ARCHITECTURAL FIRM :
 - THE PARTNERS OF THE FIRM MUST ALL BE REGISTERED MEMBERS OF THE MAA.
3. ARCHITECTURAL CORPORATION:
 - THE MAJORITY OF DIRECTORS MUST BE REGISTERED MEMBERS OF THE MAA;
 - AT LEAST ONE OF THE OFFICERS MUST BE A REGISTERED MEMBER OF THE MAA; AND
 - THE MAJORITY OF VOTING SHARES MUST BE HELD BY REGISTERED MEMBERS OF THE MAA.
4. PARTNERSHIP OF ARCHITECTURAL CORPORATIONS:
 - ALL OF THE CORPORATIONS IN THE PARTNERSHIP MUST INDIVIDUALLY MEET ALL OF THE ARCHITECTURAL CORPORATION REQUIREMENTS (SEE ABOVE).
5. JOINT ARCHITECTURAL AND ENGINEERING FIRM :
 - THE PARTNERS OF THE FIRM MUST ALL BE:
 - A) REGISTERED MEMBERS OF THE ASSOCIATION OF PROFESSIONAL ENGINEERS OF THE PROVINCE OF MANITOBA (APEGM); OR
 - B) REGISTERED MEMBERS OF THE APEGM AND MAA; AND
 - ONE OR MORE FULL-TIME PERMANENT EMPLOYEES OR PARTNERS OF THE FIRM MUST BE A REGISTERED MEMBER OF THE MAA (AND RESPONSIBLE FOR THE PRACTICE OF ARCHITECTURE).
6. JOINT ARCHITECTURAL AND ENGINEERING CORPORATION:
 - THE MAJORITY OF DIRECTORS MUST BE:
 - A) REGISTERED MEMBERS OF THE APEGM; OR
 - B) REGISTERED MEMBERS OF THE APEGM AND MAA; AND
 - AT LEAST ONE OF THE OFFICERS MUST BE A REGISTERED MEMBER OF THE APEGM OR THE MAA; AND
 - THE MAJORITY OF VOTING SHARES MUST BE HELD BY:
 - A) REGISTERED MEMBERS OF THE APEGM; OR
 - B) REGISTERED MEMBERS OF THE APEGM AND MAA; AND
 - ONE OR MORE FULL-TIME PERMANENT EMPLOYEES OR SHAREHOLDERS OF THE CORPORATION MUST BE A REGISTERED MEMBER OF THE MAA (AND RESPONSIBLE FOR THE PRACTICE OF ARCHITECTURE).

APPLICATIONS FOR REGISTRATION OF A SOLE PROPRIETORSHIP OR ARCHITECTURAL FIRM OR A CERTIFICATE OF APPROVAL TO PRACTICE AS AN ARCHITECTURAL CORPORATION OR PARTNERSHIP OF ARCHITECTURAL CORPORATIONS OR JOINT A/E FIRM OR CORPORATION, ARE AVAILABLE ON THE MAA'S WEBSITE.

ARTICLE 15.4 OF THE MAA BY-LAWS GOVERNS NAMES AND DESIGNATIONS OF ARCHITECTURAL PRACTICES.

ARTICLE 15.5 OF THE MAA BY-LAWS GOVERNS NAMES AND DESIGNATIONS OF JOINT A/E PRACTICES.