



Winnipeg
Construction
Association

BUILDING MANITOBA SINCE 1904

Technical Bulletin

Prepared jointly by the Manitoba Association of Architects
and the Winnipeg Construction Association,
and intended as guidelines to increase awareness of
recommended industry practices.



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Subject: General Tendering Procedures

1. Bids Received Through the Depository Process

Bid Depository Regulations: All General Contractors, Trade Contractors and Suppliers who bid or receive bids through the Manitoba Bid Depository system must make certain that they are thoroughly familiar with the latest Rules and Trade Definitions. These are available for a nominal fee at the offices of the Winnipeg Construction Association and the Construction Association of Rural Manitoba.

2. Bids Received Outside of the Depository Process

The WCA/MAA fully endorse the tendering procedures as outlined in the current version of CCA 29 (1995), and the use of Trade Definitions of the Manitoba Bid Depository Inc.

3. Separate and Alternative Prices. (See Technical Bulletin #5)

4. Itemized Prices for Accounting Procedures Only

When itemized prices are required for accounting purposes only, and will not affect the award, they should be obtained from the successful bidder after the Bids have closed. When it is impossible to avoid the inclusion of such prices on the Bid Form, it must be noted on the Form that they are for accounting purposes only.

5. Special Taxes: (Extracted from CCA 29 – 2.3.4)

The WCA/MAA endorses CCA 29, Item 2.34, which reads as follows: Taxes and duties (excluding value added taxes) already in effect prior to bid closing date, are to be included in the bid price. Levy and tax adjustments, due to changes after bid closing, will alter the contract price accordingly. Value added taxes such as the Federal Goods and Services Tax (GST) should not be included in the bid price nor considered part of the contract price. The GST, collected by the Contractor on behalf of Revenue Canada, is itemized separately on all invoices.

6. Time Allowed for General Contractor Tendering. DELETED

7. Complete Trade Sections. DELETED